PRESENT: G. James, President  
C. Clemance
O. Glendon  

J. Reid
V/P. Ziebart  

G. Miles
T. Drennan  

D. Boyce

1) The meeting commenced at 4:45 p.m. at the Highland Golf and Country Club.

2) T. Drennan moved for acceptance of the minutes of the previous meeting as presented. Seconded by J. Reid. Accepted.

3) Treasurer's Report:
   General Account - $1,871.00
   Savings Account - $3,020.00
   C.R.C. Account - $2,805.00

4) Education Report:
   The student branch at the University of Western Ontario is projected to have 25 members this year.

5) Chapter Dues:
   Moved by J. Reid that the Chapter dues be set at the following amounts
   Regular Membership - $110.00
   Out of Town Members - $ 40.00
   Guest Meals - $ 20.00
   Student Meals - $  7.00

6) G. Miles reported on the Chapter's participation at the L.D.C.A.
   Trade Show. The Chapter's participation in this year's show should net the Chapter approximately $3,200.00.

7) C. Clemance moved for adjournment at 6:30 p.m. Seconded by J. Reid. Motion carried.
**September 7, 1989**

**ASHRAE**  
1989 - 1990

**REGION II OFFICERS**

<table>
<thead>
<tr>
<th>Name</th>
<th>Term of Office</th>
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<tr>
<td>Director &amp; Regional Chairman</td>
<td>1988 - 1991</td>
</tr>
<tr>
<td>Norm W. Johnson</td>
<td>Johnson Paterson Inc.</td>
</tr>
<tr>
<td>210 Denison Street</td>
<td>MARKHAM, Ontario L3R 1B6</td>
</tr>
<tr>
<td>Phone: Ofc. (416)-499-4822 (Joyce)</td>
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**Vice Chairman - Education & Chapter Programmes**  
1986 - 1989

<table>
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<tr>
<td>John Bisset (London)</td>
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<tr>
<td>Chorley &amp; Bisset Ltd.</td>
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<tr>
<td>521 Colborne St.</td>
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<td>London, Ontario N6B 2T6</td>
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<tr>
<td>LONDON, Ontario N6A 5B9</td>
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<tr>
<td>Phone: Ofc. (519)-679-8660</td>
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**Vice Chairman - Energy and Technical Affairs**  
1988 - 1991
ASHRAE
1989-1990
Region II Officers
Page 2

TERM OF OFFICE

Vice Chairman - Membership Promotion

M. Gerard Doyle 1987 - 1990
Dumac Energy Ltd.
Suite 305
6155 North Street
HALIFAX, N.S. B3K 5R3
Phone Ofc.: (902)-429-2505
Fax: (902)-454-6820
Home: (902)-861-1161 (Lorraine)

Vice Chairman - Research Promotion

Gary Scott (Halifax) 1986 - 1989
N.S. Dept. of Fisheries
P.O. 2223
Halifax, N.S. B3J 3C4
Phone: Bus. (902)-424-4560

Vice Chairman - Refrigeration

Carrier Canada Ltd.
1900 Minnesota Court
Suite 200
Meadowvale, Ontario
L5N 5R5
Phone: Ofc.: (416)-826-9508
Fax: (416)-826-2349
Home: (416)-793-1069 (Elaine)

Nominating Committee

Morris Engineering Services
1452 Upper James St.
HAMILTON, Ontario L9B 1K3
Phone: Ofc. (519)-756-5760
Fax: (519)-756-5768
Res. (416)-383-7419
ASHRAE
1989-1990
Region II Officers
Page 3

TERM OF OFFICE

Nominating Committee Alternate

McIntyre Engineering Services
732 Southmore Dr. W.
OTTAWA, Ontario K1V 7A1
Phone: Res.: (613)-523-1651 (Edith)

CRC Host Chairman

1988 -

Historian (Regional)

John Fox
P.O. Box 249
Bowmanville, Ontario L1C 3L1
Phone: Ofc.: (416)-623-8155

Cliff Thompson
Honeywell Limited
740 Ellesmere Road
Scarborough, Ontario M1P 2V9
Phone: Ofc.: (416)-293-8111
Fax: (416)-297-4204
Res.: 11 Redcastle Crescent
      Agincourt, Ontario M1T 1V2
Phone: Res.: (416)-497-5560 (Joan)
<table>
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<tr>
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<th>President</th>
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<th>Secretary</th>
<th>CRC Delegate</th>
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<td></td>
<td>University of Windsor Mechanical Eng. Dept. Windsor, Ontario N9B 3P4 Bus: (519)-253-4232 Ext. 2618 Fax: (519)-973-7062</td>
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<td>Physical Plant Maintenance Windsor, Ont. N9B 3P4 Bus: (519)-253-2856</td>
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<td>Antonio Di Frusco 139 Pierre Chausser</td>
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<td>Robert Kerr</td>
<td>James Rushbrooke, York Air Conditioning 373 Matheson Blvd East Mississauga, Ont. L4Y 2Y1 Bus: (416)-890-7490 ex280</td>
<td>Mississauga, Ont. L4Y 1X8 Bus: (416)-890-7499 ex 280</td>
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<td>62 Arrow Rd</td>
<td>Canada Ltd.</td>
<td>44 Marydon Court</td>
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<td>Bus: (416)-495-5707</td>
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<td>VILLE DE QUEBEC</td>
<td>Robert E. Dollard VenmarLisi-Aero Guide 345 rue Newton suite 235 Quebec, Quebec 66X 7X7 Quebec, Quebec Bus: (418)-631-5961</td>
<td>Jean-Luc Morin Min.de l'Ind du Com.et de la Tech. 710 Pl. d'Youville Quebec, Canada G1R 4Y4 Quebec, Canada Bus: (418)-682-1690</td>
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<td>Pierre Andre Delisle 1450, 23e rue Nord Charny, Quebe 66W 5K5 Bus: (418)-832-2371</td>
<td>Andre Delisle 1450, 23e rue Nord Charny, Quebe 66W 5K5 Bus: (418)-832-2371</td>
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ASHRAE LONDON CHAPTER
BOD MEETING AGENDA
OCTOBER 5TH 1989

MINUTES OF LAST MEETING

TREASURERS REPORT

COMMITTEE REPORTS:

- EDUCATION
- ENERGY MANAGEMENT AND TECHNICAL
- MEMBERSHIP
- RESEARCH

COMMUNICATION WITH SOCIETY (ROSTER FOR REGION II)

MEMBERSHIP PROMOTION

NEWSLETTER, PREPARATION OF ROSTER

PROGRAM (NOVEMBER MEETING, PAST PRESIDENTS NIGHT, TELEPHONE COMMITTEE)

OTHER BUSINESS ????????????
SUGGESTED CHECK LIST
OF ITEMS TO BE
REPORTED

1. Presiding Officer
2. Call to order
   (Time & Place)
3. Roll Call
4. Approval of
   Minutes
5. Reports
6. Election
   - Members
   - Officers
7. Old Business
8. New Business
9. Speaker
10. Discussions
11. Motions
12. Resolutions
13. Other Features
14. Adjournment

PRESENT:
- G. James, President
- O. Glendon
- T. Drennan
- B. Fenner
- D. Boyce

1. Minutes of previous meeting were read by D. Boyce.
2. Mentioned by O. Glendon to approve minutes as read, seconded by T. Drennan. Passed.
3. Treasurer's Report
   General Account - $2,474.43
   Savings Account - $3,257.75
   CRC Account - $3,375.61
4. Education
   - Student branch seems to be well organized with a number of events already planned.
   - Request help from the Chapter to present "Careers Night" for the student members.
   Speakers:
   Sales Engineers
   Consulting Engineers
   Contracting 
   Industrial 
   In addition, a tour of the U.W.O. Central Control System is being planned.
5. Energy Management
   No Report
   Peter's wife in hospital to have a baby.
6. Membership
   No Report
7. Research

No Report

8. Newsletter

Speaker - Don Johnson
Fees - Should be printed in next publication
Meal costs for students to be corrected to $7.00

9. Roster

To be prepared by Owen from last year's paid membership list.

10. Program

Presentation by Don Johnson requires a special overhead projector attachment for computer presentation.

Spreadsheet heating and cooling calculations.

- November meeting potentially at Second City. Cannot book Monday night and, as well, cost would be $25.11 per person -- or plan for a special speaker.

- Past President night. Tentatively January.

- Students' night tentatively March.

- Energy Management Night possibly in February -- potential speaker from Ontario Hydro.

11. Telephone Committee

Committee now in place; fairly good results -- 39 people showed up with a count of 42.

12. Region Awards

To review the process of the awards with Bill, the Membership Committee.

ASHRAE LONDON CHAPTER
BOD MEETING AGENDA
NOVEMBER 13TH 1989

MINUTES OF LAST MEETING

TREASURERS REPORT

COMMITTEE REPORTS:

EDUCATION
ENERGY MANAGEMENT AND TECHNICAL
MEMBERSHIP
RESEARCH

ROSTER

PROGRAM (November meeting, Joint London Windsor
Meeting)

LDCA TRADE SHOW UPDATE

OTHER BUSINESS ???????????
SUGGESTED CHECK LIST
OF ITEMS TO BE REPORTED

1. Present:
   - G. James, President
   - D. Boyce
   - C. Clemance
   - T. Drennan
   - B. Fenner
   - O. Glendon
   - B. Reynolds
   - P. Ziebart

2. Meeting called to order at 4:30 p.m. at the Highland Golf & Country Club.

3. Minutes approved as presented - Moved by O. Glendon - CARRIED.

4. Treasurer's Report (O. Glendon)
   We are in very good condition with 42 paid chapter members to date.
   This high number of paid members is mostly a result of T. Lockhart's
   persistence at the registration table.
   General Account - $3,221.40
   Savings Account - $3,257.76
   CRC Account - $3,412.76

5. Education & Chapter Programs Report (G. James)
   The Careers Night for the Engineering students at the University of Western Ontario is completely organized for November 21, 1989 at the University.

   Planning is in progress for a CFC issues seminar to be held in March or April of 1990. A committee was set up to find topics and speakers:
   - Charles Clemance
   - Tom Drennan
   - Greg James
   - John Reid

7. Membership Promotion Report (B. Reynolds)
   Applications for four new members have been submitted to the Society. Presently, working on membership upgrading for 13 existing members.
8. Research Promotion (C. Clemanace)
   Nothing new to report at this time.

9. Roster (O. Glendon)
   The roster will be printed as soon as possible so that it will
   be available in early January. The costs will include all last
   year's paid members and any new members recorded up to the end
   of October.

10. Program (T. Drennan)
    November meeting (Night on the Town) to be held at the Second City
    theatre with dinner @ 6:30 p.m. and the show @ 8:30 p.m. We
    presently have 40 people signed up.

    A joint London/Windsor meeting will be held in Chatham on Tuesday,
    November 21. Details will be provided by G. James.

    January meeting will have a presentation on Construction Liens
    and Canadian Construction Documents by Mr. Phil Squire.

    February meeting will have a presentation on Make Up Air Systems
    by our own Kirk Flowers.

    The March meeting will have a presentation on Electrical Power
    Supply for Ontario by Peter Ziebart.

    Planning is underway for a tour with the May meeting, possibly
    to the CAMI Plant or the Sky Dome.

11. LDCA Trade Show (G. James)
    Presently have 35 ASHRAE affiliated participants. 90 of the 150
    booths have been committed already.

    A number of technical presentations are being pursued at this
    time.

12. Adjournment moved by D. Boyce, seconded by G. James. Motion
    carried. Meeting adjourned at 5:15 p.m.
DATE: January 3rd 90

TO: Bert Fenner

COMPANY NAME & LOCATION:

FAX NO:

FROM: GREG JAMES

SUBJECT: Board of Governors Meeting

MESSAGE:

Gentlemen,

Happy New Year!!

I hope your Christmas Holiday was relaxing and enjoyable.

I would like to have the first Board of Governors Meeting of the 90's on Jan 8th (Monday) at 4:45 - Highland Board Room. It should last until 6pm. See you there.
ASHRAE LONDON CHAPTER
B0G MEETING AGENDA
JANUARY 8TH 1990

MINUTES OF LAST MEETING

TREASURERS REPORT

COMMITTEE REPORTS:

EDUCATION
ENERGY MANAGEMENT
AND TECHNICAL
MEMBERSHIP
RESEARCH

ROSTER

INFORMING ATLANTA OF
CHAPTER ACTIVITIES

PROGRAM (January
Meeting, February
Meeting April Seminar)

LDCA TRADE SHOW UPDATE

OTHER BUSINESS

??????????????
DATE: FEB 6th 90
NUMBER OF PAGES: 1
(Including Title Page)

TO: Bert Fenner

COMPANY NAME & LOCATION: 

FAX NO: 

FROM: GREG JAMES

SUBJECT: ASHRAE FEBRUARY BOARD OF GOVERNORS MTG.

MESSAGE:

ASHRAE BOARD OF GOVERNORS MEETING - MONDAY
FEBRUARY 12th 4:45 - 6 PM
IN THE HIGHLAND BOARDROOM
ASHRAE LONDON CHAPTER
BOD MEETING AGENDA
FEBRUARY 12TH 1990

MINUTES OF LAST MEETING

TREASURERS REPORT

COMMITTEE REPORTS:

EDUCATION
ENERGY MANAGEMENT
AND TECHNICAL
MEMBERSHIP
RESEARCH

ROSTER

INFORMING ATLANTA OF
CHAPTER ACTIVITIES

PROGRAM (February
Meeting April Seminar)

LIDCA TRADE SHOW UPDATE

OTHER BUSINESS
????????????
CHAPTER: LONDON MEETING DATE: Feb 12th 1990

Indicate Type of Meeting: Chapter ______ Board of Governors √

ATTENDANCE: MEMBERS 8 GUESTS ___________ COMPiled BY G. James

DISTRIBUTION: Retain the original for chapter files, mail one copy to your Regional Chairman and one copy to Manager, Membership Dept., ASHRAE, Atlanta.

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The meeting was called to order at 4:55 PM in the Board Room at Highland Golf and Country Club.

Attendance:

G. James T. Drennan J. Reid
B. Fenner K. Ellis P. Zeibart
B. Reynolds O. Glendon

Greg James read the minutes of the last meeting. Greg James moved to accept the minutes as read, this was seconded by Tom Drennan.

Owen Glendon gave us a Treasurers Report indicating that there was a balance of $4244.21 in our Current Account (balance in the savings account was unavailable but the same as last month). Owen indicated that the $.50 Regional Fund charge would be processed and paid shortly.

Education: John Reid indicated that UWO have proposed the establishment of an HVAC Centre in the Mechanical Engineering School at UWO. Dr. Terasuk would like to address the next Chapter Meeting to outline the University's plan to our members. It was felt that John should try to get Dr. Terasuk to attend our February Chapter Meeting.

Energy Management: The February Chapter Meeting is our Energy Management Meeting. The Speaker will be Peter Zeibart and his supervisor from Ontario Hydro talking about Ontario Hydro's Energy Utilization Plans for the next 25 years.

Membership: Bill Reynolds reported that he has prepared and sent a letter to all those who are eligible to upgrade their membership level, requesting that they do so.
CHAPTER: __________________________ MEETING DATE: __________________________

Indicate Type of Meeting: Chapter _______ Board of Governors _______

ATTENDANCE: MEMBERS _______________ GUESTS _______________ COMPiled BY _______________

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SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED

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2. CALL TO ORDER (Time & Place)
3. ROLL CALL
4. APPROVAL OF MINUTES
5. REPORTS
6. ELECTION Members
   Officers
7. OLD BUSINESS
8. NEW BUSINESS
9. SPEAKER
10. DISCUSSIONS
11. MOTIONS
12. RESOLUTIONS
13. OTHER FEATURES
14. ADJOURNMENT 10.0

Research: Charles Clemance has requested that he be given a few minutes at the February Chapter Meeting to present an Ashrae Research VHS Tape. Letters have gone out to all prospective Research Contributors regarding a contribution this year.

Refrigeration: Kim Ellis our new Refrigeration Chairman attended his first Board of Governor's Meeting and was officially welcomed to the Board of Governor's. Kim did not have a formal report for us but indicated that we are trying to get a speaker on CFC's for our April Chapter Meeting.

Program: Tom Drennan reported that our February (Ontario Hydro) and March (Kirk Flowers & Assoc.) Chapter Meetings are arranged. February will be Past-Presidents Night and we are expecting 9 Past Presidents to attend.

Special Events: The ASHRAE/LDCA Trade Show has been arranged and is due to take place on February 13th. 8 volunteers are required to help check in attendees.

12.0 John Reid moved to adjourn at 5:45 this was seconded by Greg James.
FAX TRANSMISSION FORM

TITLE PAGE

DATE: MAR. 12TH 90

NUMBER OF PAGES: 1

(TO) BERT FENNER

COMPANY NAME & LOCATION:

FAX NO: 652-3631

FROM: GREG JAMES

SUBJECT: MARCH BOARD OF GOVERNORS MEETING

MESSAGE:

Sorry for the late Board of Governors Meeting Notice. It was a busy month. I would like to set the meeting for Monday March 19th at 4:45 PM in the Board Room at HIGHLAND GOLF & COUNTRY CLUB.

Greg
ASHRAE LONDON CHAPTER
BOG MEETING AGENDA
MARCH 19TH 1990

MINUTES OF LAST MEETING

TREASURERS REPORT CRC AND LDCA FUNDS

LDCA TRADE SHOW REPORT ✓

COMMITTEE REPORTS:

EDUCATION: ✓
ENERGY MANAGEMENT AND TECHNICAL MEMBERSHIP RESEARCH

PROGRAM (MARCH MTG, APRIL MTG, MAY MTG, GOLF)

OTHER BUSINESS

????????????

LDCA Dow HDD attended

[Signature]

[Notes]
CHAPTER: LONDON CANADA
MEETING DATE: March 19, 1990
ATTENDANCE: MEMBERS: 8; GUESTS: ; COMPILED BY: D.K. Boyce

DISTRIBUTION: Original to chapter files, 1 copy to Regional Chairman, 1 copy to Manager, Membership Dept., ASHRAE, Atlanta, together with one extra copy for "Journal" information.

SUGGESTED CHECK LIST
OF ITEMS TO BE REPORTED

1. Present:
   ✓ G. James, President
   ✓ D. Boyce
   ✓ C. Clemence
   ✓ T. Drennan
   ✓ B. Fenner
   ✓ O. Glendon
   ✓ G. Myles
   ✓ J. Reid
   ✓ P. Ziebart


3. Discussion on Past President paying for dinner and Past President night. Moved by G. Myles that Past President not be charged. Seconded by J. Reid. Motion carried.

4. Treasurer - current $3,223.95.

5. G. Myles LDCA -
   (1) Attendance - 1,100
   (2) If 22% share - 2,200 - 2,500
   (3) 35/155 Booths were ASHRAE
   (4) Discussion relative to LDCA funds been invested as CRC funds.

   Motion to invest money made from the LDCA show been designed for use as CRC funds.

   Moved by C. Clemence. Seconded by J. Reid.

Committee Report

Education: J. Reid

1. Judging for student award has been completed and the winner is M. O'Grady, whose topic is "An Alternate Heat Pump Design".

2. HVAC Centre steering committee is meeting in late March to develop a plan of action.
Education: J. Reid - continued

3. Student branch has an executive set-up for next year. John to meet with them in the near future as a final meeting for 1989-90.


Energy & Technical Affairs:

- Next speaker is John Smale on CFC's.
- G. James to contact local media relative to coverage.

Research:

- $955.00 received to date about 1/5th of our goal.
- A number of corporate names were provided by the board members.

Program:

March meeting:

Kirk Flowers & Associates

April Meeting:

John Smale - CFC's.

May Meeting:

Still being planned.
Looking at CAMI Tour. Greg and Tom to work on this.

June Meeting:

Golf day June 12.
Tuesday at Fanshawe.
This date is being checked relative to conflict with ASHRAE meetings.

Nominating Committee Chairman for this year is Don Johnson.
Greg to discuss the need for a list of nominees.
Motion to adjourn by Tom and seconded by Bert at 6:10 p.m.
SUGGESTED CHECK LIST
OF ITEMS TO BE
REPORTED

1. Present:
   G. James, President
   D. Boyce
   C. Clemance
   T. Drennan
   B. Fenner
   O. Glendcn
   G. Myles
   J. Reid
   P. Ziebart

2. Minutes of last meeting read by Greg James. Moved by G. James
   and seconded by P. Ziebart.

3. Discussion on Past President paying for dinner and Past President
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Greg to discuss the need for a list of nominees.
Motion to adjourn by Tom and seconded by Bert at 6:10 p.m.
DATE: April 6th 90

TO: BERT FENNER

COMPANY NAME & LOCATION: FENNER AGENCIES

FAX NO:

FROM: GREG JAMES

SUBJECT: ASHRAE BOG. MTG.

MESSAGE:

I'd like to schedule a Board of Governors Mtg. for Monday April 9th at Highland. 4th to 6th. Let me know if you can't make it.

Greg
The form is incomplete and contains handwritten text. It appears to be a fax transmission form with fields for date, from, to, company name, designation, fax number, subject, and message. The message section has some handwritten content that is not legible. The document does not contain any standard questions or prompts.
ASHRAE LONDON CHAPTER
BOD MEETING AGENDA
APRIL 9TH 1990

MINUTES OF LAST MEETING

TREASURERS REPORT CRC
AND LDCA FUNDS

COMMITTEE REPORTS:

EDUCATION:
ENERGY MANAGEMENT
AND TECHNICAL
MEMBERSHIP
RESEARCH

PROGRAM (APRIL MTG, MAY
MTG, GOLF)

OTHER BUSINESS
????????????
DATE: May 15th 90  NUMBER OF PAGES: 1
   (Including Title Page)
TO: BERT FENNER
COMPANY NAME & LOCATION:  
FAX NO:  
FROM: GREG JAMES
SUBJECT: ASHREEE Board of Governor’s Mtg.

MESSAGE:

The May Board of Governor’s Mtg will be held at Highland Golf & Country Club at 4:45 pm Thursday May 17th. We will arrange to be finished at 6pm. A
g

SORRY! GREG I AM OUT OF TOWN ON THURSDAY Bert E.
The new board of directors is now in place.

First, the new board of directors has been appointed. The new board will meet with the new management. An annual meeting will be held.

I am sure that the new directors will do a fine job.

For this reason, I am

Sincerely,

[Signature]

[Date]
DATE: JUNE 11TH 90

TO: BERT FENNEL
COMPANY NAME & LOCATION: FENNEL AGENCIES
FAX NO: 652-3631
FROM: GREG JAMES
SUBJECT: ASHRAE BOARD OF DIRECTORS MEETING

MESSAGE:

We will have our final Board of Director Meeting - for the 89-90 year on June 18th at 4:45 PM at Highland Golf & Country Club. Please plan on attending.

We will be discussing:
- Golf Tournament
- Who Goes to CRC
- Chairman's Annual Report
Dear [Name],

We wish you and your family a

Best regards,

[Name]
LONDON CHAPTER
ASHRAE
GOLF TOURNAMENT
THAMES VALLEY GOLF COURSE

Monday June 25, 1990

Golf & Dinner $40.00
Dinner 5:30 p.m. $20.00

Tee Off Times -- 9:30 to 12:30

For Reservations Call -- Palser Enterprises

Prize Donations Welcome

Sponsored By: Larriger Lawyer 1990
LONDON CHALTHERS
ASHRAE

GOLF TOURNAMENT
THAMES VALLEY GOLF CLUB

Mondays in June 1977

11:00 a.m. - 5:00 p.m.
12:00 noon - 9:00 p.m.

Entrance fees will be:

Ladies: £3.00
Men: £5.00

Entries close 20th May.